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30ú Aibreáin 2020

Polasaí Iontrála Scoil Fhionnbarra

An Choill Mhór, Béal Átha'n Ghaorthaidh, Co.Chorcaí

Uimhir rolla: 19637f

Pátrún na Scoile: An tEaspag Fionnán Mac Gabhúin

Réamhrá

Comhlíonann an Polasaí Iontrála seo ceanglais an Achta Oideachais 1998, an Achta Oideachais (Iontráil i Scoileanna) 2018 agus an Achta um Stádas Comhionann 2000. Agus an polasaí seo á dhréachtú, chuaigh Bord Bainistíochta na scoile i gcomhairle le foireann na scoile, le pátrún na scoile agus le tuismitheoirí leanaí atá ag freastal ar an scoil.

D'fhaomh an pátrún scoile an polasaí ar an **25/09/2020**. Tá sé foilsithe ar shuíomh gréasáin na scoile agus cuirfear ar fáil i gcóip chrua é ar iarratas d'aon duine a iarrann é.

Tá na dátaí agus na hamlínte ábhartha do pholasaí iontrála Scoil Fhionnbarra leagtha amach san fhógra maidir le hiontráil bhliantúil na scoile a fhoilsítear go bliantúil ar shuíomh gréasáin na scoile seachtain amháin ar a laghad roimh thús an phróisis iontrála don scoilbhliain lena mbaineann.

Ní mór an polasaí seo a léamh i gcomhar leis an bhfógra maidir le hiontráil Bliantúil na scoile don scoilbhliain lena mbaineann.

Foilsítear an fhoirm iarratais i gcomhair iontrála ar shuíomh gréasáin na scoile agus cuirfear cóip chrua di ar fáil d'aon duine a iarrann sin.

Sa chás nach bhfuil an leagan Gaeilge agus an leagan Béarla ag teacht le chéile is ag an leagan Gaeilge a bheidh forlámhas.

Spiorad saineúil agus cuspóirí ginearálta na scoile

Aidhmeanna agus Dúnghaois

Bunscoil náisiúnta lán-Ghaelach chomhoideachais le héiteas Caitliceach faoi phátrúnacht An tEaspag Caitliceach Fionnán Mac Gabhúin Corcaigh & Rois is ea **Scoil Fhionnbarra**

Bunaíodh an scoil sa bhliain 1982 leis na haidhmeanna seo a leanas:

- Bunoideachas trí mheán na Gaeilge a chur ar fáil do dhaltaí as teaghlaigh gurb í an Ghaeilge an ghnáth-theanga iontu;
- Bunoideachas trí mheán na Gaeilge a chur ar fáil do dhaltaí eile agus a chur ar a gcumas bheith ina gcainteoirí líofa Gaeilge;
- Timpeallacht Ghaelach a chur ar fáil agus dúil sa Ghaeilge agus i saíocht na Gaeilge a chothú i measc na ndaltaí agus na dtuismitheoirí. Is príomhchuspóir de chuid na scoile í an teanga a chothú.

Ciallaíonn 'éiteas Caitliceach' éiteas agus spiorad saineúil an Eaglais Chaitlicigh Rómhánaigh, a chuireann chun cinn

- forbairt iomlán na ndaltaí - idir intleachtúil, mhothálach, fhisiciúil, spioradálta, aeistéitiúil agus shóisialta
- gaol beo le Dia agus le daoine eile
- fealsúnacht saoil buaithe ar chreideamh i nDia agus saol, bás agus aiséirí Íosa; agus
- oiliúint na ndaltaí sa chreideamh Caitliceach

Cuirimid oideachas reiligiúnda ar fáil do na daltaí de réir dhúnghaoisí, chleachtais agus thraidisiúin na hEaglaise Caitlicí Rómhánaí agus/ nó de réir mar a leagann Comhdháil Easpag na hÉireann amach.

De réir S.15 (2) (b) den Acht Oideachais 1998, seasfaidh Bord Bainistíochta na scoile le, agus beidh sé freagrach don phátrún as, spiorad saineúil na scoile de réir na luachanna cultúrtha, oideachasúla, mórálta, reiligiúnda, sóisialta, teangúla agus spioradálta a threoraíonn chuspóirí agus reachtáil na scoile.

Is é ár nDúnghaois i Scoil Fhionnbarra ná sár-oideachas lán-Ghaelach Caitliceach a chur ar fáil do dhaltaí na scoile mar bhunscoil chomhoideachais.

Cuirimid ár nDúnghaois i bhfeidhm trí:

- Chothrom na Féinne a thabhairt do Phobal na Scoile ar bhealach cairdiúil, cothrom, réasúnta
- bhéim a chur ar fhorbairt Phobal na Scoile mar shaoránaigh d'Éirinn agus den domhan
- mheas orainn féin agus ar dhaoine eile agus ar ár gcultúr Gaelach agus ar chultúir eile a chothú.
- bhéim a chur ar shábháltacht agus ar shástacht dhaltaí
- na daltaí a ullmhú don oideachas iarbhunscoile agus don saol amach rompu

Creidimid go bhfuil na haidhmeanna agus an dúnghaois seo ag teacht le fíis na scoile.

Ráiteas maidir le hIontráil

Ní dhéanfaidh Scoil Fhionnbarra idirdhealú maidir le dalta a ligean isteach i scoil ar bhonn aon cheann díobh seo a leanas:

- (i) inscne an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- (ii) stádas sibhialta an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- (iii) stádas teaghlaigh an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- (iv) gnéaschlaonadh an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- (v) reiligiún an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- (vi) bunús mhíchumas an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- (vii) cine an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- (viii) dalta nó iarratasóir ó phobal an lucht siúil i leith an dalta lena mbaineann, nó
- (ix) riachtanais speisialta oideachais a bheith ag an dalta nó ag an iarratasóir i leith an dalta lena mbaineann.

De réir Alt 61 (3) den Acht Oideachas 1998, forléireofar 'foras stádais sibhialta', 'foras míchumais', 'leithcheal', 'foras stádas teaghlaigh', 'foras inscne', 'foras cine', 'foras reiligiúin', 'foras gnéaschlaonta' agus 'foras pobail Taistil' de réir alt 3 den Acht um Stádas Comhionann 2000.

Is é an aidhm atá againn i **Scoil Fhionnbarra** ná, oideachas a sholáthar i dtimpeallacht a chuireann luachanna áirithe chreidimh chun cinn agus ní dhéantar idirdhealú ó thaobh iarratas scoláire a chlárú de réir Roinn 7A Acht um Stádas Comhionann 2000.

Is é an aidhm atá againn i **Scoil Fhionnbarra** ná, oideachas a sholáthar i dtimpeallacht a chuireann luachanna áirithe chreidimh chun cinn agus ní dhéantar idirdhealú nuair a dhiúltaítear dalta a chlárú nách de chreideamh chaitliceach an dalta sin agus go bhfuil sé cruthaithe go bhfuil an diúltiú sin riachtanach chun éiteas chaitliceach na scoile a chaomhnú.

Na catagóirí de Riachtanais Speisialta Oideachais a ndéantar freastal orthu sa scoil/sa rang speisialta

Ní bhaineann sé seo le Scoil Fhionnbarra toisc nach scoil speisialta sinn agus níl rang nó aonad speisialta ag gabháil leis an scoil Freastlaíonn an scoil ar dhaltaí le riachtanaisí speisialta sa seomra ranga príomhsrutha agus le cabhair na múinteoirí tacaíocht foghlama

Daltaí a Ligean Isteach

Ligfidh an scoil seo isteach gach dalta atá ag lorg iontrála ach amháin sna cásanna a leanas

- (a) i gcás ina bhfuil ró-éileamh ar an scoil (féach [alt 6](#) thíos le haghaidh tuilleadh sonraí)
- (b) i gcás go dteipeann ar thuismitheoir dalta, nuair a éilíonn an príomhoide é de réir alt 23(4) den Acht Oideachais (Leas) 2000, a dhearbhu i scríbhinn go bhfuil cód iompair na scoile inghlactha dó nó di agus go ndéanfaidh sé nó sí gach iarracht réasúnach lena chinntiú go gcomhlíonfaidh an dalta an cód sin

Is scoil Chaitliceach í **Scoil Fhionnbarra** agus d'fhéadfaí, clárú a dhiúltiú do dhalta nach de chreideamh Caitliceach é/í mar go bhfuil sé cruthaithe go bhfuil an diúltiú sin riachtanach chun éiteas chaitliceach na scoile a chaomhnú.

Ró-iarratas

Sa chás go bhfuil ró-éileamh ar an scoil, déanfaidh an scoil na critéir roghnaithe a leanas a chur i bhfeidhm san ord ina bhfuil siad thíos maidir leis na hiarratais a fhaightear laistigh den amlíne chun iarratais a fháil mar atá leagtha amach i bhfógra iontrála na scoile agus na hiarratais ar chead isteach á gcinneadh aici.

Tá sé de cheart ag an mBord Bainistíochta uasmhéid líon na bpáistí in aon rang ar leith agus sa scoil ina hiomláine a leagadh síos.

Is é uasmhéid líon na ndaltaí a cheadófar sna Naíonáin Sóisireacha agus Naíonáin Sinsireacha ná ----

Is é uasmhéid líon na ndaltaí a cheadófar in aon rang-leibhéal Rang 1-6 ná ----

I gcás ró-éilimh, is mar seo a dháilfear na háiteanna:

- Páistí go bhfuil leibhéal líofachta acu atá ar leibhéal a mbeifeá ag súil leis dá mbeadh an teanga á labhairt mar ghnáthmhodh cumarsáide i suíomh neamhoideachasúil, ag tógaint san áireamh aois agus aon riachtanais speisialta oideachais atá ag an bpáiste agus go mbeadh an dóchúlacht go n-imeodh an líofacht luaite ar gcúl muna scaoilfí an páiste isteach i scoil Ghaeilge. (**Tús Áite tugtha don iarrthóir is sine**)
- Sibling le dalta atá ag freastal ar an scoil nó le hiardhalta
 - (**Tús Áite tugtha don iarrthóir is sine**)
- Páistí le tuismitheoirí nó seantuismitheoirí a d'fhreastail ar an scoil (**Tús Áite tugtha don iarrthóir is sine**).
- Páistí le Foireann na Scoile (**Tús Áite tugtha don iarrthóir is sine**)
- Páistí atá ina gcónaí sa Ghaeltacht (**Tús Áite tugtha don iarrthóir is sine**)
- Páistí leis an seoladh baile is cóngaraí don scoil mar a thomhastar ar léarscáil Ordanáis le líne díreach ón scoil go dtí a dteach chónaithe. (**Tús Áite tugtha don iarrthóir is sine**)

Nóta: Sa chás gur mian le tuismitheoirí go n-áireofaí a bpáiste mar pháiste a bhfuil leibhéal líofachta sroichte aige/ aici sa Ghaeilgetabharfar cuireadh don tuismitheoir fianaise a chur ar fáil chun an líofacht sin a léiriú do ionadaithe an Bhord Bainistíochta. Is gá an fhianaise sin a chur ar fáil leis an iarratas.

Muna nglactar leis an bhfianaise cuirfear an páistí i gcatagóir eile, de réir mar is cuí. Is féidir achomharc i scríbhinn/ríomhphost a dhéanamh chuig an mBord Bainistíochta laistigh de sheachtain amháin ón gcinneadh a fháil. Is ag an mBord Bainistíochta a bheidh an cinneadh deireannach. (An córas achomarc le hoibriú amach. Sílim go n-iarrfar ar bheirt ionadaí eile ón mBord an fhianaise a bhreithniú. Ní cheadófar fianaise nua.)

Má ghlactar leis an bhfianaise, ach go mbeartaíonn an tuismitheoir an páiste a chur siar go dtí Liosta Iarrthóirí na bliana ina dhiaidh sin, ní bheidh gá fianaise a chur ar fáil arís don leibhél líofachta sa Ghaeilge.

Más mó líon na n-iarratas in aon chatagóir ná líon na spásanna ar fáil don chatagóir sin, cuirfear na hiarrthóirí go léir sa chatagóir sin in ord aoise agus tabharfar an áit don té is sine.

An méid nach mbreithneofar ná nach gcuirfear san áireamh

De réir alt 62(7)(e) den Acht Oideachais 1998, ní dhéanfaidh an scoil aon cheann díobh seo a leanas a bhreithniú ná a chur san áireamh agus iarratais ar chead isteach á gcinneadh nó nuair a bhíonn dalta á c(h)ur ar liosta feithimh le haghaidh iontrála sa scoil.

Ní mór do scoileanna pointí (a) go (g) a chuimsiú anseo. Tá eisceachtaí teoranta ann ó chúis díobh seo agus ní mór do scoileanna na heisceachtaí a bhaineann leo a choinneáil agus iad sin nach mbaineann a scriosadh:

- 2 *freastal roimh ré ag dalta ar réamhscoil nó ar sheirbhís réamhscoile, lena n-áirítear naíonraí,*
- 3 *íocaíocht táillí nó ranníocaíochtaí (cibé slí a dtuairiscítear é) leis an scoil;*
- 4 *cumas, scileanna nó inniúlacht acadúil an dalta seachas de réir fhorálacha alt 62(9) den Acht*
- 5 *gairm, stádas airgeadais, cumas acadúil, scileanna nó inniúlacht tuismitheoirí dalta;*
- 6 *ceanglas go bhfreastalóidh dalta, nó a t(h)uismitheoirí ar agallamh, lá oscailte nó cruinniú eile mar choinníoll iontrála;*
- 7 *ceangal dalta leis an scoil de bhua duine dá t(h)eaghlach nó dá teaghlach ag freastal ar an scoil nó a bhí ag freastal ar an scoil roimhe sin;
seachas, i gcás siblingí dalta a fhreastalaíonn ar an scoil nó a d'fhreastail ar an scoil de réir mar atá leagtha amach thuas.*
- 8 *an dáta agus an t-am ar ghlac an scoil le hiarratas iontrála.*

Tá sé sin faoi réir an iarratais a bheith faighte ag am ar bith le linn na tréimhse a shonraítear chun iarratais a fháil mar atá leagtha amach i bhfógra iontrála bliantúil na scoile don scoilbhliain lena mbaineann.

Tá sé sin faoi réir freisin ag an scoil tairiscintí a dhéanamh bunaithe ar liostaí feithimh reatha (suas go dtí an 31ú Eanáir 2025 amháin).

Cinntí ar iarratais

Béidh na cinntí go léir maidir le hiarratais ar iontráil chuig Scoil Fhionnbarra bunaithe ar na nithe a leanas:

1. Polasaí iontrála na scoile
2. Fógra iontrála bliantúil na scoile (nuair is cuí);
3. An fhaisnéis a chuir an t-iarratasóir ar fáil le agus i bhfoirm iarratais oifigiúil na scoile a fuarthas le linn na tréimhse atá sonraithe inár bhfógra iontrála bliantúil chun iarratais a fháil;

Ní úsáidfeadh critéir roghnúcháin nach n-áirítear inár bpolasaí iontrála scoile chun cinneadh a dhéanamh maidir le hiarratas ar áit inár scoil.

Cinntí a chur in iúl d'iarratasóirí

Cuirfeadh iarratasóirí ar an eolas i ríomhphost/ scríbhinn maidir le cinneadh na scoile, laistigh den amlíne atá leagtha amach san fhógra bliantúil iontrála.

Mura dtairgtear áit do dhalta inár scoil, cuirfeadh na cúiseanna nár tairgeadh áit dó nó di ar fáil i scríbhinn don iarratasóir, lena n-áirítear, nuair is infheidhme, sonraí maidir le rangú an dalta i gcoinne na gcritéir roghnúcháin agus na sonraí faoi áit an dalta ar an liosta feithimh don scoilbhliain lena mbaineann.

Cuirfeadh iarratasóirí ar an eolas faoin gceart chun athbhreithniú/ceart achomhairc a lorg maidir le cinneadh na scoile (féach [alt 18](#) thíos le haghaidh tuilleadh sonraí).

Glacadh le tairiscint áite ag iarratasóir – treoir don tuismitheoir/chaomhnóir

Agus tairiscint iontrála á glacadh agat ó Scoil Fhionnbarra, ní mór duit an méid a leanas a léiriú:

- cé acu an bhfuil nó nach bhfuil glactha agat le tairiscint iontrála ar scoil nó ar scoileanna eile. Má ghlac tú le tairiscint den sórt sin, ní mór duit sonraí na tairisceana nó na dtairiscintí lena mbaineann a chur ar fáil freisin.
- cé acu an bhfuil iarratas déanta agat ar thairiscint iontrála ó scoil nó ó scoileanna eile nó cé acu an bhfuil tú ag feitheamh lena dheimhniú, agus má tá, ní mór duit sonraí na scoile nó na scoileanna eile lena mbaineann a sholáthar.

Cúinsí nach féidir tairiscintí a dhéanamh nó ar féidir tairiscint a tharraingt siar dá mbarr.

Ní féidir le Scoil Fhionnbarra tairiscint iontrála a dhéanamh, nó is féidir tairiscint a tharraingt siar, sna cásanna a leanas:

- a) déantar amach go bhfuil an fhaisnéis atá san iarratas bréagach nó míthreorach.
- b) teipeann ar iarratasóir glacadh le tairiscint iontrála ar nó roimh an dáta atá leagtha amach i bhfógra iontrála bliantúil na scoile.
- c) má theipeann ar thuismitheoir dalta, nuair a éilíonn an príomhoide é de réir alt 23(4) den Acht Oideachais (Leas) 2000, a dhearbhu i scríbhinn go bhfuil cód iompair na scoile inghlactha dó nó di agus go ndéanfaidh sé nó sí gach iarracht réasúnach lena chinntiú go gcomhlíonfaidh an dalta an cód sin; nó

- d) teipeann ar iarratasóir riachtanais a chomhlíonadh chun 'glacadh le tairiscint' mar atá leagtha amach in [alt 10](#)thuas.

Sonraí a roinnt le scoileanna eile

Ba chóir d'iarratasóirí a bheith feasach go gceadaítear le hAlt 66(6) den Acht Oideachas (Iontráil Scoileanna), 2018 comhroinnt sonraí idir scoileanna d'fhonn iontráil éifeachtach daltaí a éascú.

Liosta feithimh i gcás ró-iarratais

I gcás go mbeidh níos mó iarratas ar an scoilbhliain lena mbaineann ná na háiteanna atá ar fáil, tiomsófar liosta feithimh de dhaltaí nár éirigh lena n-iarratas ar iontráil chuig Scoil Fhionnbarra mar gheall ar ró-éileamh ar an scoil agus beidh siad bailí don scoilbhliain ina bhfuil cead isteach á lorg.

Tá socrúchán ar liosta feithimh Scoil Fhionnbarra san ord tosaíochta a shanntar d'iarratais na ndaltaí tar éis don scoil na critéir roghnúcháin a chur i bhfeidhm de réir an pholasaí iontrála seo.

Déanfar tairiscintí maidir le haon áiteanna ina dhiaidh sin a bheidh ar fáil don scoilbhliain agus lena linn a bhfuil cead isteach á lorg ina leith maidir leis na daltaí sin ar an liosta feithimh, de réir an oird tosaíochta ar cuireadh na daltaí ar an liosta.

Iarratais Dhéanacha

Breithneofar agus déanfar cinneadh ar gach iarratas ar chead isteach a fhaightear tar éis an dáta deiridh mar atá leagtha amach san fhógra iontrála bliantúil de réir pholasaí iontrála ár scoile, de réir an Achta um Iontrálacha Scoile 2018 agus de réir aon rialacháin a rinneadh faoin Acht sin.

Nósanna imeachta maidir le daltaí a ligean isteach i mblianta eile agus le linn na scoilbhliana

Seo a leanas nósanna imeachta na scoile maidir le daltaí a ligean isteach nach bhfuil glactha isteach sa scoil cheana féin chuig ranganna nó blianta seachas grúpa iontrála na scoile:

Clárúcháin sna Naíonáin Shinsearacha

Má bhíonn folúnta(i)s sna Naíonáin Shinsearacha agus níos mó iarratas ar áiteanna ná mar atá folúntas déanfar na háiteanna sin a dháileadh de réir na gcritéar do na Naíonáin Shóisireacha.

Clárúchán i Ranganna seachas na Naíonáin Shóisearacha agus Shóisireacha

- Glacfar le páistí i ranganna Rang 1 – Rang 6 má tá spás sa rang, agus má shíleann an Príomhoide/Bord Bainistíochta cumas Gaeilge an pháiste a bheith ar leibhéal a ligfeadh don pháiste feidhmiú agus foghlaim sa rang agus nach mbeadh ar dhaltaí eile iompú ar theanga eile chun cumarsáid a dhéanamh. **Is faoin tuismitheoir a bheidh sé fianaise chuige seo a chur os comhair an Bhord Bainistíochta leis an iarratas.**
- Is gá do thuismitheoirí/caomhnóirí ar mian leo iarratas a dhéanamh ar áit in aon

rang seachas Naíonáin Shóisearacha foirm chlárúcháin a líonadh agus é a sheoladh thar nais chuig na scoile. Is é an Bord Bainistíochta a dhéanfaidh an cinneadh faoi pháistí a ghlacadh in aon rang eile.

- Má fhaighimid iarratais d'áit i rith na bliana is gá do thuismitheoirí/caomhnóirí ar mian leo iarratas a dhéanamh foirm chlárúcháin a líonadh agus é a sheoladh thar nais chuig na scoile. Má tá folúntas/ folúntais i rang agus níos mó iarratas ná mar atá folúntais cuirfear in ord iad de réir na gcritéar céanna atá leagtha amach thuas do na Naíonáin Shóisireacha. Caithfear fianaise ar leibhéal sásúil líofacht sa Ghaeilge a chur ar fáil sula dtairsceofar áit. Muna nglacann an Bord Bainistíochta leis an bhfianaise, tairsceofar an áit don chéad iarrthóir eile.
- Is ag cruinniú na Bealtaine den Bhord Bainistíochta a dhéileálfar le hiarratais atá faighte roimhe sin don chéad scoilbhliain eile. Déileálfar le hiarratais a thagann ina dhiaidh sin ag aon chruinniú eile roimh shaoire an tSamhraidh. Tabharfaidh an Bord Bainistíochta údarás don Phríomhoide nó do dhaoine eile déileáil le hiarratais de réir pholasaí na scoile thar a cheann idir chruinniú deireanach na scoilbhliana agus chéad chruinniú na scoilbhliana nua.

Dearbhú maidir le gan táillí a ghearradh

Ní ghearrfaidh bord Scoil Fhionnbarra ná aon duine a ghníomhaíonn thar a ceann táillí ar íocaíocht nó ní lorgeoidh sé nó sí íocaíocht ná ranníocaíocht (cibé slí a dtuairiscítear) mar choinníoll de -

- (I) iarratas ar dhalta a ligean isteach sa scoil, nó
- (II) iontráil nó clárú leanúnach dalta sa scoil.

Socruithe maidir le daltaí nach bhfreastalaíonn ar theagasc reiligiúnach

Ní mór do scoileanna a chuireann teagasc reiligiúnach ar fáil do dhaltaí an chuid seo a chomhlánú.

Ba cheart iarratas scríofa a dhéanamh chuig Príomhoide na scoile. Eagrófar cruinniú leis na thuismitheoirí chun plé a dhéanamh ar conas is féidir déileáil leis an iarratas sa scoil.

An ceart chun athbreithnithe/achomhairc

Athbreithniú ar chinntí an Bhord Bainistíochta

Féadfaidh thuismitheoir mac léinn iarraidh ar an mbord athbreithniú a dhéanamh ar an gcinneadh áit sa scoil a dhiúltú. Ní mór iarratais den gcineál sin a dhéanamh de réir Alt 29C den Acht Oideachais 1998.

Tá an t-amlíne ina gcaithfear athbreithniú den gcineál sin a iarraidh agus na ceanglais eile a bhaineann maidir le hathbreithnithe den gcineál sin leagtha amach sna nósanna imeachta arna gcinneadh ag an Aire faoi alt 29B den Acht Oideachais 1998 atá foilsithe ar shuíomh gréasáin na Roinne Oideachais agus Scileanna.

Déanfaidh an Bord athbhreithnithe den gcineál sin de réir na nósanna imeachta a rialaítear faoi Alt 29B i gcomhair le Alt 29C den Acht Oideachais 1998.

Tabhair faoi deara: Sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar ró-éileamh ar áiteanna sa scoil, ní mór don iarratasóir iarraidh ar an mbord bainistíochta **athbhreithniú ar an gcinneadh** sin a dhéanamh roimh achomharc a dhéanamh faoi alt 29 den Acht Oideachais 1998.

Sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar chúis seachas ró-éileamh ar áiteanna sa scoil, féadfaidh an t-iarratasóir iarraidh ar an mbord bainistíochta **athbhreithniú ar an gcinneadh** sin a dhéanamh roimh achomharc a dhéanamh faoi alt 29 den Acht Oideachais 1998.

Ceart achomhairc

Faoi Alt 29 den Acht Oideachais 1998, féadfaidh tuismitheoir mac léinn achomharc a dhéanamh ar chinneadh na scoile seo áit sa scoil a dhiúltú.

Is féidir achomharc a dhéanamh faoi Alt 29 (1)(c)(i) den Acht Oideachais 1998 sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar ró-éileamh ar áiteanna sa scoil.

Is féidir achomharc a dhéanamh faoi Alt 29 (1)(c)(i) den Acht Oideachais 1998 sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar chúis seachas ró-éileamh ar áiteanna sa scoil.

Sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar ró-éileamh ar áiteanna sa scoil, **ní mór** don iarratasóir iarraidh ar an mbord bainistíochta **athbhreithniú ar an gcinneadh** sin a dhéanamh **roimh achomharc a dhéanamh** faoi alt 29 den Acht Oideachais 1998. (féach Athbhreithniú ar chinntí an Bhord Bainistíochta)

Sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar chás seachas ró-éileamh ar áiteanna sa scoil, féadfaidh an t-iarratasóir iarraidh ar an mbord bainistíochta **athbhreithniú ar an gcinneadh** sin a dhéanamh roimh achomharc a dhéanamh faoi alt 29 den Acht Oideachais 1998. (féach Athbhreithniú ar chinntí an Bhord Bainistíochta)

Déanfar achomhairc faoi Alt 29 den Acht Oideachais 1998 a mheas agus a chinneadh ag coiste neamhspleách achomhairc arna cheapadh ag an Aire Oideachais agus Scileanna.

Tá an t-amhlíne ina gcaithfear achomharc den gcineál sin a iarraidh agus na ceanglais eile a bhaineann maidir le hachomhairc den gcineál sin leagtha amach sna nósanna imeachta arna gcinneadh ag an Aire faoi alt 29B den Acht Oideachais 1998 atá foilsithe ar shuíomh gréasáin na Roinne Oideachais agus Scileanna.



Uimhir Teileafóin: 02647133 www.scoilfhionnbarra@gmail.com

Príomhoide: Fionnuala Uí Chéilleachair

Facebook: Scoil Fhionnbarra, Béal Átha'n Ghaorthaidh

Leas-Phríomhoide: Caitríona Ní Chéilleachair

Admission Policy of Scoil Fhionnbarra

School Address: An Choill Mhór, Béal Átha'n Ghaorthaidh

Roll number: 19637f

School Patron/s: An tEaspag Fionnán Mac Gabhúin

1. Introduction

This Admission Policy complies with the requirements of the Education Act 1998, the Education (Admission to Schools) Act 2018 and the Equal Status Act 2000. In drafting this policy, the board of management of the school has consulted with school staff, the school patron and with parents of children attending the school.

The policy was approved by the school patron on 25/09/2020. It is published on the school's website and will be made available in hardcopy, on request, to any person who requests it.

The relevant dates and timelines for **Scoil Fhionnbarra** admission process are set out in the school's annual admission notice which is published annually on the school's website at least one week before the commencement of the admission process for the school year concerned.

This policy must be read in conjunction with the annual admission notice for the school year concerned.

The application form for admission is published on the school's website and will be made available in hardcopy on request to any person who requests it.

2. Characteristic spirit and general objectives of the school

Scoil Fhionnbarra is a Catholic co-educational primary school with a Catholic ethos under the patronage of the Bishop of Cork and Ross.

“Catholic Ethos” in the context of a Catholic primary school means the ethos and characteristic spirit of the Roman Catholic Church, which aims at promoting:

- (a) the full and harmonious development of all aspects of the person of the pupil, including the intellectual, physical, cultural, moral and spiritual aspects; and
- (b) a living relationship with God and with other people; and
- (c) a philosophy of life inspired by belief in God and in the life, death and resurrection of Jesus; and
- (d) the formation of the pupils in the Catholic faith,

and which school provides religious education for the pupils in accordance with the doctrines, practices and traditions of the Roman Catholic Church, and/or such ethos and/or characteristic spirit as may be determined or interpreted from time to time by the Irish Episcopal Conference.

In accordance with S.15 (2) (b) of the Education Act, 1998 the Board of Management of **Scoil Fhionnbarra** shall uphold, and be accountable to the patron for so upholding, the characteristic spirit of the school as determined by the cultural, educational, moral, religious, social, linguistic and spiritual values and traditions which inform and are characteristic of the objectives and conduct of the school.

Ráiteas Misin Scoil Fhionnbarra.

Is scoil Ghaeltachta í Scoil Fhionnbarra i nGaeltacht Bhéal Átha'n Ghaorthaidh, Maigh Chromtha, Co.Chorcaí. Freastlaíonn sí ar chailíní agus ar bhuachaillí an cheantair agus is í an éiteas Chaitliceach atá i bhfeidhm,

Feidhmíonn an scoil tré mheán na Gaolainne agus déanaimid gach iarracht an teanga agus an cultúr a chur chun cinn i dtimpeallacht agus i bpobal na scoile. Is tré ghaeilge a dhéantar teagasc sa scoil. Feidhmíonn an Scoil faoi Phatrúnacht Chaitliceach agus is é an chreideamh Caitliceach atá á chur i bhfeidhm sa scoil. Tá éiteas na scoile fite fuaite sa chreideamh Caitliceach.

Is é aidhm na scoile ná ardchaighdeán oideachais a sholáthar do gach dalta pé cumas atá iontu, forbairt an pháiste go pearsanta agus go h-intleachtúil. Tá an tumoideachas i bhfeidhm sa scoil agus múintear na scileanna litearthachta trí mheán na Gaolainne amháin. Ba mhaith linn timpeallacht foghlama taitneamhach, spreagúil, sábháilte a chruthú dár bpáistí. Ba mhaith linn go mbainfeadh gach páiste a gcumas amach. Cuirtear gach cabhair agus cúnamh ar fáil do pháistí go háirithe na páistí sin a bhfuil riachtanaisí acu.

Mission Statement

Scoil Fhionnbarra provides a primary education with a Catholic ethos for boys and girls from the community of Béal Átha'n Ghaorthaidh in the parish of Uíbh Laoire

Our Vision Our vision is to develop knowledge and character in every pupil empowering them to meet, with assured confidence, the challenges of life now and in the future.

Our Mission

Scoil Fhionnbarra is committed to the aims and principles of the revised 1999 Primary Schools' Curriculum and the recently published Primary Languages Curriculum .. We celebrate the uniqueness of each child as expressed in each child's personality, intelligence and potential for development. We aim to nurture each pupil in all dimensions of their life - spiritual, moral, cognitive, emotional, imaginative, aesthetic, social and physical.

We strive to cherish and challenge our students in a safe, secure and attractive learning environment.

As a Christian community we aim to be a warm and welcoming place respectful and accommodating of diversity in race, culture, religion, gender and ability. We aim to promote equality and support pupils with special educational needs.

We are an integral part of the community of Béal Átha'n Ghaorthaidh and in partnership with parents and the Church we aim to nurture the Catholic faith through religious education, preparation for the sacraments and through our school ethos.

We are a learning community promoting, modelling and valuing life long learning.

Parents are their children's primary educators and we strive to empower and utilise parents to be actively involved in their child's education and the life of our school.

We value our relationship with our local community and actively promote our pupils' and their families' involvement in their community.

We strive to provide a nurturing, positive, holistic learning experience for every pupil and commit our resources to challenging and empowering each other.

3. Admission Statement

Scoil Fhionnbarra will not discriminate in its admission of a student to the school on any of the following:

- (d) the gender ground of the student or the applicant in respect of the student concerned,
- (e) the civil status ground of the student or the applicant in respect of the student concerned,
- (f) the family status ground of the student or the applicant in respect of the student concerned,
- (g) the sexual orientation ground of the student or the applicant in respect of the student concerned,
- (h) the religion ground of the student or the applicant in respect of the student concerned,
- (i) the disability ground of the student or the applicant in respect of the student concerned,
- (j) the ground of race of the student or the applicant in respect of the student concerned,

- (k) the Traveller community ground of the student or the applicant in respect of the student concerned, or
- (l) the ground that the student or the applicant in respect of the student concerned has special educational needs

As per section 61 (3) of the Education Act 1998, 'civil status ground', 'disability ground', 'discriminate', 'family status ground', 'gender ground', 'ground of race', 'religion ground', 'sexual orientation ground' and 'Traveller community ground' shall be construed in accordance with section 3 of the Equal Status Act 2000.

Scoil Fhionnbarra is a school whose objective is to provide education in an environment which promotes certain religious values and does not discriminate in relation to the admission of a student who has applied for a place in the school in accordance with section 7A of the Equal Status Act 2000.

Scoil Fhionnbarra is a school whose objective is to provide education in an environment which promotes certain religious values and does not discriminate where it refuses to admit as a student a person who is not Catholic and it is proved that the refusal is essential to maintain the ethos of the school.

4. Categories of Special Educational Needs catered for in the school/special class

Scoil Fhionnbarra is a mainstream school. It is not a Special School nor a mainstream with a special class attached. Pupils with special educational needs are catered for by their mainstream class teacher with the support of the Special Education Team.

5. Admission of Students

This school shall admit each student seeking admission except where –

- e) the school is oversubscribed (please see [section 6](#) below for further details)
- f) a parent of a student, when required by the principal in accordance with section 23(4) of the Education (Welfare) Act 2000, fails to confirm in writing that the code of behaviour of the school is acceptable to him or her and that he or she shall make all reasonable efforts to ensure compliance with such code by the student

Scoil Fhionnbarra is a Catholic School and may refuse to admit as a student a person who is not of Catholic Denomination where it is proved that the refusal is essential to maintain the ethos of the school.

6. Oversubscription (this section must be completed by all schools including schools that do not anticipate being oversubscribed)

In the event that the school is oversubscribed, the school will, when deciding on applications for admission, apply the following selection criteria in the order listed below to those applications that are received within the timeline for receipt of applications as set out in the school's annual admission notice:

In the event that applications for enrolment exceed/is expected to exceed the number of places available the following decision making process will apply. The Board will exercise its discretion in the application of the following criteria. The criteria may include any of the following though not necessarily in that order

- Children applying for a place who have attained **a level of fluency in the Irish language indicative of what would be expected of a student who uses the Irish language as a normal means of communication in a non-educational environment, taking into account the age and any special educational needs of the student concerned** and that the said fluency would be likely to regress were the student not admitted to an Irish language school.

(The parent is invited to provide evidence to prove/ display the fluency to the Board of Management's representatives. This evidence must be provided with the application; except for evidence provided by attending a meeting at the school, if such is requested by the parents/ guardians, which opportunity will be arranged by the Board of Management.)

If the evidence provided is not deemed sufficient, the applicant will be placed in another category according to the Enrolment Policy. An appeal may be made by email to the Board of Management within three working days/ a week of receiving the decision. The Board will nominate two different representatives to review the evidence of fluency provided. New evidence of fluency will not be accepted. The Board of Management's decision will be final.)

- Brothers and sisters (including step-siblings resident at same address) of children already enrolled – priority to eldest.
- Children of Parents or grandparents who attended the school previously (Priority to eldest
- Children living within the Gaeltacht area – priority to eldest.
- Children whose home address is closest to the school (as measured by a straight line on a OS map) if the child is normally resident outside the parish/agreed catchment area. Priority to eldest
- Children of Staff members. Priority to eldest
- In the event of being unable to enrol a child/ren from the above categories in a given class at the beginning of a year, or mid-year, such children will receive priority (on the above order) for the subsequent school year over other children on the class waiting list.

In the event that there are two or more students tied for a place or places in any of the selection criteria categories above (the number of applicants exceeds the number of remaining places), the following arrangements will apply:

Scoil Fhionnbarra will give priority to the applicants proficiency in the Irish language as outlined above.
Scoil Fhionnbarra will give priority to the eldest applicant.

7. What will not be considered or taken into account

In accordance with section 62(7) (e) of the Education Act, the school will not consider or take into account any of the following in deciding on applications for admission or when placing a student on a waiting list for admission to the school:

- (c) a student's prior attendance at a pre-school or pre-school service, including naíonraí, other than in relation to a student's prior attendance at—
 - (I) an early intervention class, or
 - (II) an early start pre-school, specified in a list published by the Minister from time to time;
- (d) the payment of fees or contributions (howsoever described) to the school;
- (e) a student's academic ability, skills or aptitude;
 - admission to an Irish language school, in accordance with the provisions of section 62(9) of the act
- (f) the occupation, financial status, academic ability, skills or aptitude of a student's parents;
- (g) a requirement that a student, or his or her parents, attend an interview, open day or other meeting as a condition of admission;
- (h) a student's connection to the school by virtue of a member of his or her family attending or having previously attended the school;
(other than, in the case of the school wishing to include a selection criteria based on (1) siblings of a student attending or having attended the school and/or (2) parents or grandparents of a student having attended the school.

In relation to (2) parents and grandparents having attended, a school may only apply this criteria to a maximum of 25% of the available spaces as set out in the school's annual admission notice).

- (i) the date and time on which an application for admission was received by the school,

This is subject to the application being received at any time during the period specified for receiving applications set out in the annual admission notice of the school for the school year concerned.

This is also subject to the school making offers based on existing waiting lists (up until 31st January 2025 only).

8. Decisions on applications

All decisions on applications for admission to **Scoil Fhionnbarra** will be based on the following:

- Our school's admission policy
- The school's annual admission notice (where applicable)
- The information provided by the applicant in the school's official application form received during the period specified in our annual admission notice for receiving applications

(Please see [section 14](#) below in relation to applications received outside of the admissions period and [section 15](#) below in relation to applications for places in years other than the intake group.)

Selection criteria that are not included in our school admission policy will not be used to make a decision on an application for a place in our school.

9. Notifying applicants of decisions

Applicants will be informed in writing as to the decision of the school, within the timeline outlined in the annual admissions notice.

If a student is not offered a place in our school, the reasons why they were not offered a place will be communicated in writing to the applicant, including, where applicable, details of the student's ranking against the selection criteria and details of the student's place on the waiting list for the school year concerned.

Applicants will be informed of the right to seek a review/right of appeal of the school's decision (see [section 18](#) below for further details).

10. Acceptance of an offer of a place by an applicant

In accepting an offer of admission from **Scoil Fhionnbarra**, you must indicate—

(i) whether or not you have accepted an offer of admission for another school or schools. If you have accepted such an offer, you must also provide details of the offer or offers concerned and

(ii) whether or not you have applied for and awaiting confirmation of an offer of admission from another school or schools, and if so, you must provide details of the other school or schools concerned.

11. Circumstances in which offers may not be made or may be withdrawn

An offer of admission may not be made or may be withdrawn by **Scoil Fhionnbarra** where—

- (x) it is established that information contained in the application is false or misleading.
- (xi) an applicant fails to confirm acceptance of an offer of admission on or before the date set out in the annual admission notice of the school.
- (xii) the parent of a student, when required by the principal in accordance with section 23(4) of the Education (Welfare) Act 2000, fails to confirm in writing that the code of behaviour of the school is acceptable to him or her and that he or she shall make all reasonable efforts to ensure compliance with such code by the student; or

- (xiii) an applicant has failed to comply with the requirements of 'acceptance of an offer' as set out in [section 10](#) above.

12. Sharing of Data with other schools

Applicants should be aware that section 66(6) of the Education (Admission to Schools) Act 2018 allows for the sharing of certain information between schools in order to facilitate the efficient admission of students.

Section 66(6) allows a school to provide a patron or another board of management with a list of the students in relation to whom—

- (i) an application for admission to the school has been received,
- (ii) an offer of admission to the school has been made, or
- (iii) an offer of admission to the school has been accepted.

The list may include any or all of the following:

- (i) the date on which an application for admission was received by the school;
- (ii) the date on which an offer of admission was made by the school;
- (iii) the date on which an offer of admission was accepted by an applicant;
- (iv) a student's personal details including his or her name, address, date of birth and personal public service number (within the meaning of section 262 of the Social Welfare Consolidation Act 2005).

13. Waiting list in the event of oversubscription

In the event of there being more applications to the school year concerned than places available, a waiting list of students whose applications for admission to **Scoil Fhionnbarra** were unsuccessful due to the school being oversubscribed will be compiled and will remain valid for the school year in which admission is being sought.

Placement on the waiting list of **Scoil Fhionnbarra** is in the order of priority assigned to the students' applications after the school has applied the selection criteria in accordance with this admission policy.

Applicants whose applications are received after the closing date, outlined in the Annual Admission Notice, will be placed at the end of the waiting list in order of the date of receipt of the application.

Offers of any subsequent places that become available for and during the school year in relation to which admission is being sought will be made to those students on the waiting list, in accordance with the order of priority in relation to which the students have been placed on the list.

14. Late Applications

All applications for admission received after the closing date as outlined in the annual admission notice will be considered and decided upon in accordance with our school's

admissions policy, the Education Admissions to School Act 2018 and any regulations made under that Act.

Late applicants will be notified of the decision in respect of their application no later than three weeks after the date on which the school received the application. Late applicants will be offered a place if there is place available. In the event that there is no place available, the name of the applicant will be added to the waiting list as set out in Section 13.

15. Procedures for admission of students to other years and during the school year

The procedures of the school in relation to the admission of students who are not already admitted to the school to classes or years other than the school's intake group are as follows:

All of the above procedures and criteria relevant to new junior infants will apply to students wishing to transfer to **Scoil Fhionnbarra** from another school.

A completed application form must be submitted

The school code of discipline must be signed and received by the school

The following will be considered by the Board of Management :

- Size of/available space in classrooms
- Multi-grade classes
- Presence of children with special educational/behavioural needs within a particular class.
- DES pupil/teacher ratio
- Pupils transferring from other schools are enrolled subject to the rules governing national schools and the schools admission's policy, however in compliance with the Education Welfare Act 2000, the parents/guardians must provide the school with a record of the pupils attendance and a report of the child's educational progress from the school from which the child is transferring.

The procedures of the school in relation to the admission of students who are not already admitted to the school, after the commencement of the school year in which admission is sought, are as follows:

The Board of management of **Scoil Fhionnbarra** will facilitate the transfer of pupils to Scoil Fhionnbarra from another school after the commencement of the school year subject to

- The school not being oversubscribed
- A place being available in the particular class.
- Compliance with the requirements of this admission's policy
- All of the above procedures and criteria relevant to students wishing to start at the beginning of a school year will apply to students wishing to start after the commencement of the school year

It should be noted that the Education Welfare Act 2000 contains some specific provisions in relation to the transfer of pupils including the requirement that

information concerning attendance and the child's educational progress should be communicated between schools.

16. Declaration in relation to the non-charging of fees

This rule applies to all schools.

The board of **Scoil Fhionnbarra** or any persons acting on its behalf will not charge fees for or seek payment or contributions (howsoever described) as a condition of-

- (a) an application for admission of a student to the school, or
- (b) the admission or continued enrolment of a student in the school.

17. Arrangements regarding students not attending religious instruction

This section must be completed by schools that provide religious instruction to students.

The following are the school's arrangements for students, where the parents or in the case of a student who has reached the age of 18 years, the student, who has requested that the student attend the school without attending religious instruction in the school. These arrangements will not result in a reduction in the school day of such students:

A written request should be made to the Principal of the school. A meeting will then be arranged with the parent(s) or the student, as the case may be, to discuss how the request may be accommodated by the school.

18. Reviews/appeals

Review of decisions by the board of Management

The parent of the student, or in the case of a student who has reached the age of 18 years, the student, may request the board to review a decision to refuse admission. Such requests must be made in accordance with Section 29C of the Education Act 1998.

The timeline within which such a review must be requested and the other requirements applicable to such reviews are set out in the procedures determined by the Minister under section 29B of the Education Act 1998 which are published on the website of the Department of Education and Skills.

The board will conduct such reviews in accordance with the requirements of the procedures determined under Section 29B and with section 29C of the Education Act 1998.

Note: Where an applicant has been refused admission due to the school being oversubscribed, the applicant **must request a review** of that decision by the board of management prior to making an appeal under section 29 of the Education Act 1998.

Where an applicant has been refused admission due to a reason other than the school being oversubscribed, the applicant **may request a review** of that decision by the board of management prior to making an appeal under section 29 of the Education Act 1998.

Right of appeal

Under Section 29 of the Education Act 1998, the parent of the student, or in the case of a student who has reached the age of 18 years, the student, may appeal a decision of this school to refuse admission.

An appeal may be made under Section 29 (1) (c) (i) of the Education Act 1998 where the refusal to admit was due to the school being oversubscribed.

An appeal may be made under Section 29 (1) (c) (ii) of the Education Act 1998 where the refusal to admit was due a reason other than the school being oversubscribed.

Where an applicant has been refused admission due to the school being oversubscribed, the applicant **must request a review** of that decision by the board of management **prior to making an appeal** under section 29 of the Education Act 1998. (see Review of decisions by the Board of Management)

Where an applicant has been refused admission due to a reason other than the school being oversubscribed, the applicant **may request a review** of that decision by the board of management prior to making an appeal under section 29 of the Education Act 1998. (see Review of decisions by the Board of Management)

Appeals under Section 29 of the Education Act 1998 will be considered and determined by an independent appeals committee appointed by the Minister for Education and Skills.

The timeline within which such an appeal must be made and the other requirements applicable to such appeals are set out in the procedures determined by the Minister under section 29B of the Education Act 1998 which are published on the website of the Department of Education and Skills.